

World BOSAI Forum Foundation
Basic Policy on the Protection of Personal Information

The World BOSAI Forum Foundation (hereinafter the "Foundation") hereby announces the following privacy policy (hereinafter the "Policy") regarding the handling of personal information received from users of the services and websites offered by the Foundation (hereinafter the "Users.")

In order to protect the security of the Users' information and to live up to their trust in the Foundation, all staff members of the Foundation are committed to complying with this Policy and all applicable laws and regulations. This Policy applies to all services provided by the Foundation (hereinafter the "Services.")

Type of Information to be Collected and Method of Collection

The Foundation will collect the following User information in order to provide the Services. When collecting the personal information, the Foundation will comply with this Policy and applicable laws/regulations and use appropriate methods of collection.

- Name
- Address
- Place of work/study
- Telephone number (home/cell phone)
- E-mail address

The Foundation also uses Google Analytics and other tools to collect the following information when Users access the Foundation's website.

- Cookie
- Referrer
- Terminal type
- Browser type
- Region from which the User is accessing the website
- Attribute information (age, gender, interests and concerns, etc.)

Please also see Google Privacy & Terms.

<https://policies.google.com/technologies/partner-sites?hl=en>

Purpose of Use of Personal Information

The Foundation will use personal information collected from Users only for the following purposes.

- Member management
- Activity reports and event announcements
- Distribution and mailing of e-mail newsletters and bulletins
- Preparation of receipts, invoices, letters of appreciation for donations and volunteer work
- Contacting Users to answer questions and inquiries
- Other cases where necessary for the administration incidental to each of the above services

Management of Personal Information

The Foundation will manage personal information strictly in accordance with the applicable laws and regulations and this Policy to prevent any leakage, falsification, or loss of personal information as well as any use of personal information for purposes other than those intended.

In addition, the Foundation will provide its staff members with the education and training that are required for proper handling of personal information.

Shared Use of Personal Information

The Foundation may provide personal information obtained through its activities to sponsors and cooperating companies of the Foundation's events (including World BOSAI Forum, EXPO and Week) to the extent it is reasonable and justifiable in order to provide appropriate services and achieve the Foundation's objectives.

The information items to be provided shall be the minimum necessary to achieve the objectives of the Foundation, and shall be provided in a secure manner as specified by the Foundation. In the case of shared use, the recipient of the information shall also comply with the rules on protection of personal information set forth by the Foundation.

1. Items of personal information to be shared
 - Name
 - Affiliation (entity)
 - E-mail address
 - Telephone number
 - Address
2. Purposes of shared use
 - Communication about products, services or marketing activities
 - Delivery of event and service announcements and regular publications
 - Business communications and announcements
 - Responses to inquiries
3. Chief administrator
 - Chief Privacy Officer, World BOSAI Forum Secretariat

Provision of Personal Information to Third Parties

The Foundation will not provide personal information collected by the Foundation to any third party without prior consent of the User. However, in the following cases, the Foundation may provide User information to a third party as exceptions to this principle.

- The User has consented to the provision of information to the third party.
- Disclosure of the information is necessary for the Foundation's contractors to provide the services requested by the User.
- The disclosure is required by laws/regulations.

Disclosure of Personal Information to the User

When the Foundation receives a request for disclosure of personal information from the User, the Foundation will confirm that the request has been made by the User him/herself before disclosing the information.

In the event that correction of information is necessary, the Foundation will respond promptly in accordance with the Foundation's prescribed procedures.

Inquiries about Personal Information

If you have any inquiries, questions, or comments regarding our privacy policy, please contact us at the following address/telephone number.

World BOSAI Forum Foundation

Email: info@worldbosaiforum.com

Phone: 022-263-1688 (Available from 10 : 00-17 : 00)

SSL

To prevent information leakage, including eavesdropping by third parties during transmission, SSL (Secure Sockets Layer) encryption technology is used to ensure secure transmission of personal information through the Foundation's website.

GDPR

Users who reside in any EU (EEA) member state and are subject to the General Data Protection Regulation (GDPR) may exercise their rights under the GDPR by contacting our Chief Privacy Officer. Users may also appeal to the supervisory authority in the event that their data have not been properly processed.

Revision or Amendment

In the event that the Act on the Protection of Personal Information (of Japan) or other laws/regulations require the Foundation to revise or amend this Policy, the Foundation will review and improve it as necessary. The revised/amended Policy will take effect from the date of publication of the revised/amended version. In the event of any revision/amendment, the Foundation will announce it on the Foundation's website and make it known to the public.